

WYOMISSING AREA SCHOOL DISTRICT 2009-4061

Minutes October 26, 2009

The regular meeting of the Board of School Directors convened at 7:00 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Larkin, Board President, presiding.

PLEDGE OF ALLEGIANCE

Following the pledge of allegiance, Mr. Larkin asked if anyone would be recording the meeting. No one indicated the intent to record. Mr. Larkin announced an executive session was held just prior to this meeting to discuss personnel issues.

Board Members Present:

Mr. Althouse, Mrs. Barnett, Mrs. Davis, Mr. Fitzgerald, Mr. Hinsey, Mrs. McCready, Mr. Portner, Mrs. Sakmann and Mr. Larkin.

Administrative Staff Present:

Mr. Robbins, Dr. Pulkowski, and Mrs. Mason.

Attendees:

Mr. B. Boland, Kozloff Stoudt; Darrin Youker, Reading Eagle; and Diane Schaeffer, recording secretary. Audience sign-in sheet included as part of these official minutes.

MEETING ANNOUNCEMENTS

Following the roll call by the Board secretary, Mr. Larkin announced the November meeting dates as follows:

- November 9, 2009 – Personnel/Policy Committee – 5:00 p.m.
- November 9, 2009 – Finance/Facilities Committee – Following Personnel/Policy Meeting
- November 23, 2009 – Curriculum/Technology Committee – 5:00 p.m.
- November 23, 2009 – School Board Meeting – 7:00 p.m.

All listed meetings will be held in the Community Board Room at the Jr./Sr. High School.

PUBLIC COMMENT

None.

APPROVED MEETING MINUTES

Upon motion by Mr. Fitzgerald, second by Mrs. Barnett, the minutes of the September 28, 2009 Board meeting were approved.

Yeas: Althouse, Barnett, Davis, Fitzgerald, Hinsey, McCready, Portner, Sakmann, and Larkin.

Nays: None. Motion carried.

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FINANCE/ FACILITIES

Upon motion by Mrs. Sakmann and second by Mrs. McCreedy, the following Finance/Facilities items were approved:

APPROVED FINANCIAL REPORTS

Approved Financial reports for September 2009; copies included as part of these official minutes.

APPROVED PAYMENT OF INVOICES

Approved payment of properly approved vendor invoices for the General Checking, Athletic Checking, Food Service Checking, and Capital Reserve Checking accounts.

APPROVED REAL PROPERTY TAX EXEMPTION

Approved Real Property Tax Exemption Certification on Parcel ID 96-5306-05-08-2819.

*Background information: The exemption has been granted per Department of Military and Veterans Affairs effective **July 1, 2010**. Exemptions are reviewed every five years by Veterans Affairs for continued eligibility.*

APPROVED BCIU TRANSPORTATION CONTRACTS

Approved BCIU contracts as follows:

Building	Start date	End date	Cost/day	Type
BCIU EI Program (2 students @ \$40.58 each)	08/26/2009	06/30/2010	\$81.16	EI Special Ed
BCIU EI Program (2 students on same bus)	08/26/2009	06/30/2010	\$69.40	EI Special Ed
BCIU-Education Centre (3 students @ \$40.58 each)	08/26/2009	06/30/2010	\$121.74	EI Special Ed
BCIU-Governor Mifflin EI (1 student @ \$40.58)	08/26/2009	06/30/2010	\$40.58	EI Special Ed

APPROVED WILSON SCHOOL DISTRICT CONTRACT

Approved contract with Wilson School District in the amount of \$119,508.41.

Background Information: This contract is for three students to attend special education classes in the Wilson School District for the 2009-10 school year. There is no change in the number of students from last year. This is in the 2009-10 budget.

APPROVED BUDGET CALENDAR

Approve Budget Calendar for 2010-11 (copy included as part of these official minutes).

APPROVED SERVICE CONTRACT – DR. DAVID B. O’ROURKE

Approved service contract with David B. O’Rourke, M.D. for 2009-10 in the amount of \$1,500.

Background information: Dr. O’Rourke has been providing services at no charge to the District since approximately 1990 for the following: in-person and phone consultations with staff regarding medical issues, review and certification of IEP forms, certification of orders of medical

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supplies, annual review and certification of standing orders for nursing offices and review/advice regarding medical forms or issues as necessary. The \$1,500 stipend now being proposed is similar to the annual stipend charged by him to other districts for similar services. He will continue to perform state mandated student exams at \$20 per exam and new employee exams at \$50 per exam. Sports exams will continue to be done at no charge to the District via a co-op that Dr. O'Rourke has had established with the Reading Hospital.

Yeas: Althouse, Barnett, Davis, Fitzgerald, Hinsey, McCready, Portner, Sakmann, and Larkin.

Nays: None. Motion carried.

CURRICULUM/ TECHNOLOGY

Upon motion by Mr. Portner, and second by Mrs. Davis, the following curriculum/technology items were approved:

APPROVED RESOLUTION

Approved resolution opposing proposed GCA Keystone Exams. Copy included as part of these official minutes.

APPROVED FIELD TRIP REQUESTS

Approved field trip requests –

International Model UN Competition – Washington, D.C., February 11-February 14, 2010

Chorale Performance – NYC, March 6-7, 2010

Art Major III/IV – NYC, November 19, 2009

Baseball Team Spring Training – Cocoa, FL, March 27-April 2, 2010

Yeas: Althouse, Davis, Fitzgerald, Hinsey, McCready, Portner, Sakmann, and Larkin.

Nays: Barnett. Motion carried.

PERSONNEL/POLICY

A motion was made by Mr. Portner and seconded by Mrs. Sakmann to approve the following personnel and policy agenda items:

APPROVED CONTRACT EXTENSION-ACTING SUPERINTENDENT

Approved extension of contract for **Mr. David Robbins**, Acting Superintendent, for three months from November 2, 2009 to February 1, 2010.

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RATIFIED PROFESSIONAL EMPLOYEE STATUS

Ratified Professional Employee Status – **Jessica L. Lengle**, Teacher at WHEC, effective September 1, 2007.

RATIFIED SUPPORT TEACHER

Ratified Support Teacher for the 2009-10 school year as follows:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Amy Stewart-Himes	Dr. Marcia Moyer	Elementary Teacher	\$500.00

APPROVED SUPPORT STAFF APPOINTMENT

Approved Support Staff Appointment - **James Jackson**, Full-time Maintenance Worker/Plumber, at a rate of \$19.00/hr., effective October 27, 2009, pending receipt of documentation.

RATIFIED HOURS FOR PART-TIME SUPPORT STAFF

Ratified hours for part-time support staff –

- a. **Megan Phillips**, Part-time Special Education Instructional Aide at the JSHS, 6.5 hours/day, effective September 29, 2009.
- b. **Mary Ann Gibney**, Part-time Computer Lab Aide at the JSHS, shared hours not to exceed an individual maximum of 34 hrs./week, effective September 29, 2009.

Background Information: These appointments were approved at the September 28, 2009, Board meeting, but the hours were not included at that time.

RATIFIED ADDITIONAL HOURS FOR SUPPORT STAFF

Ratified Additional Hours for Support Staff to attend an Effective Instruction workshop at the BCIU on October 12, 2009:

- a. **Donna Bottiglieri**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
- b. **Susie Froehlich**, Full-time Special Education Instructional Aide at the JSHS, at her approved hourly rate, not to exceed a maximum of 6 hours.
- c. **Glenda Jarrett**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.

RATIFIED ADDITIONAL HOURS FOR SUPPORT STAFF

Ratified Additional Hours for Support Staff to attend Advanced Paraprofessional Academy at BCIU on October 12, 2009:

- a. **Jessica Hole**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.

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- b. **Holly Miller**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
- c. **Stacey Riegel**, Full-time Special Education Instructional Aide at WHEC, at her approved hourly rate, not to exceed a maximum of 6 hours.
- d. **Lisa Reichardt**, Full-time Special Education Instructional Aide at WREC, at her approved hourly rate, not to exceed a maximum of 6 hours.
- e. **Mary Lieberman**, Full-time Special Education Instructional Aide at WREC, at her approved hourly rate, not to exceed a maximum of 6 hours.

RATIFIED ADDITIONAL HOURS FOR NURSING STAFF

Ratified additional hours for nursing staff –

- a. **Mary Hollinger**, School Nurse at WHEC, administration of flu shots to District employees and families, at an amount not to exceed 1.5 hours, at the current work outside contract rate, on October 15, 2009.
- b. **Sally McNichol**, School Nurse at the JSHS, administration of flu shots to District employees and families, at an amount not to exceed 1.5 hours, at the current work outside contract rate, on October 15, 2009.

APPROVED/RATIFIED FMLA/CHILD REARING LEAVES

Approved FMLA/Child Rearing Leave –

- a. **Glenda Jarrett**, Full-Time Special Education Instructional Aide at WHEC, a family and medical leave of absence, effective October 14, 2009, for approximately two weeks.
- b. **Susie Froehlich**, Full-Time Special Education Instructional Aide at the JSHS, a family and medical leave of absence, effective on or about February 25, 2010, for the allotted 12 weeks.
- c. **Barry Matz**, Custodian at the JSHS, a family and medical leave of absence, effective on or about November 13, 2009, for approximately three weeks.
- d. **Carolyn Okla**, Teacher at WHEC, a family and medical leave of absence, effective September 29, 2009 through October 9, 2009.
- e. **Joseph Palubinsky**, Custodian at the JSHS, a family and medical leave of absence, effective October 8, 2009, until on or about November 2, 2009.

APPROVED ATHLETICS LIST FOR WINTER SPORTS

Approved Supplemental Athletics List for Winter Sports 2009-10. List included as part of these official minutes.

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RATIFIED WEIGHT
ROOM SUPERVISOR
SUBSTITUTE

Ratified **Jodi Buffington**, Secondary Teacher, as a weight room supervisor substitute, \$13.00/hr., effective October 16, 2009.

APPROVED
ADDITIONS TO
VOLUNTEER LIST

Approved additions to the District volunteer list. List included as part of these official minutes.

APPROVED
ADDITIONS TO
SUBSTITUTE LIST

Approved additions to the District substitute list. List included as part of these official minutes.

POLICIES

APPROVED FIRST
READING OF
POLICIES

Approved first reading of the following policies –

- 113 Special Education
- 113.1 Discipline of Students with Disabilities
- 113.3 Screening and Evaluations for Students with Disabilities
- 114 Gifted Education
- 237 Electronic Devices
- 718 Service Animals in Schools
- 815 Acceptable Use of Internet
- 907 School Visitors

APPROVED
ADOPTION/SECOND
READING OF
POLICIES

Approved adoption/second reading of the following policies –

- 104 Nondiscrimination of Employment Contract
- 605 Tax Levy

Prior to the roll call, the Board discussed the need for further explanation when a revision to a policy is being made. It was suggested that if a policy is new, it should be noted as such.

Policy 237, Electronic Devices, was discussed. It was noted that the revised policy does not cover current practice and needs further revisions. The Board agreed to include it for a first reading and modify it before it is presented for a second reading/adoption.

Yeas: Althouse, Barnett, Davis, Fitzgerald, Hinsey, McCreedy, Portner, Sakmann, and Larkin.

Nays: None. Motion carried.

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SUPERINTENDENT'S REPORT

Mr. Robbins clarified information on the 2010-11 budget preparation. He said the goal is to bring the budget in at or below the index and he has asked the administrators to prepare their budgets with a 5% decrease and an explanation of what is being cut.

Mr. Robbins provided a H1N1 health update and related information on student attendance. The absentee rate is normally 2-4% and is currently at 13-15%. Contrary to rumors, there is no magic number that would require schools to close. In the event closings are considered, all buildings would be closed. He is researching the issues and liabilities involved if the district were to be a distribution point for the vaccine. When information is available, it will be posted on the website to assure everyone is getting the same information.

OLD BUSINESS

Mrs. McCready said that there were questions posed at the last meeting from 4th grade parents about lack of textbooks and asked for an update.

Dr. Pulkowski stated that she spoke with the 4th grade staff and there are enough textbooks and instructional materials for each student and Federal monies are being used to purchase any supplies that are needed.

NEW BUSINESS

Mr. Fitzgerald reported that the Finance/Facilities Committee met and interviewed eight architectural firms and they are now in the process of narrowing the number.

PUBLIC COMMENT

Mrs. Bamberger noted that health insurance premiums are going up 20 to 30% not 9% as was mentioned in the budget update.

Mrs. Bamberger asked if there would be another round of architect interviews.

Mr. Robbins stated he plans to bring two architects back on November 9 to meet with the Board.

ADJOURNMENT

A motion was made by Mrs. McCready, seconded by Mr. Fitzgerald and approved to adjourn at 7:22 p.m.

Corinne D. Mason
Board Secretary

